



TO: All Participants in the Santa Monica City Employees Coalition Benefit Trust Premium Reimbursement Plan for Retirees

FROM: Board of Trustees, Santa Monica City Employees Coalition Benefit Trust

RE: **Changes to Plan:** Carryover of Covered Expenses; No Carryover of Benefit Level (Plan Amendment No. 6)

DATE: February 15, 2019

You are a participant in the Premium Reimbursement Plan for Retirees (“Plan”) of the Santa Monica City Employees Coalition Benefit Trust (“Trust”). This notice contains important information about your rights and benefits under the Plan. Please file it with your important documents.

## I. PLAN AMENDMENT

The Board of Trustees recently adopted Amendment No. 6 to the Plan. The following is a description of the changes made in the Amendment, which will be effective for claims received by the Trust Office on or after May 1, 2019.

- Carryover of Premium Reimbursement to Next Month. If a Beneficiary submits a claim for a Premium that is greater than his/her monthly benefit level, then the Trust Office will carryover the unpaid portion of the claim to subsequent months until the Premium is paid in full. However, the Trust Office can only pay claims up to the Beneficiary’s monthly benefit level in each month. For example, if a Beneficiary has a monthly benefit level of \$350, and the Beneficiary submits a claim in June for Premiums totaling \$800, the Trust Office can pay to the Beneficiary \$350 in June, \$350 in July and \$100 in August.
- No Carryover of Unused Benefit Level. The Trust Office will not carryover any unused balance of a Beneficiary’s monthly benefit level to the next month. For example, if a Beneficiary with a monthly benefit level of \$350 submits a claim for a Premium of \$200 paid in May, the Trust Office will pay the Beneficiary \$200 and the remaining \$150 will not carryover to June, i.e., the June benefit level is still \$350. To use the \$150 balance of the Benefit Level from May, the Beneficiary must submit a claim for another Premium paid in May.

If you have any questions about the Plan Amendment or need a copy of the full Plan or the Summary Plan Description, please contact the Trust Office, c/o Benefit Programs Administration, Phone: (800) 828-0223 or Email: [santamonicacity@bpabenefits.com](mailto:santamonicacity@bpabenefits.com)

***NOTE: This Notice serves as the Summary of Material Modifications, as required by Employee Retirement Income Security Act of 1974 (ERISA), and as such, is designed to explain recent changes made to the Premium Reimbursement Plan. However, this Notice does not provide all the details and limitations of the Plan. Exact specifications are provided in the “Santa Monica City Employees Coalition Benefit Trust Premium Reimbursement Plan for Retirees, restated effective February 1, 2018,” and as amended thereafter, which will prevail in case of a conflict with this Notice.***